



Planning and Environment Department
 Municipality of La Pêche
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RESIDENCE and COTTAGE- GENERAL INFORMATION

You will find hereafter, the list of documents to be submitted when applying for a construction permit for a **Residence** or **Cottage** with its waste water disposal system and well on a property registered in the cadaster. For all new construction, these three (3) permits must be requested jointly. Note that the Inspector may ask for other documents to complete your permit request.

Your e-mail is very important to accelerate the treatment of your permit requests

All permit requests must be submitted with the following informations and documents :

RESIDENCE PERMIT

- If you are more than one owner, a **letter of authorization** (proxy) from the other co-owners is mandatory to make a permit request
- Copy of the **Deed of property** (contract made by a Notary) if you are a new owner.
- Official cadastral plan** if this lot has been created recently.
- Implantation plan** (prepared by a land surveyor if the property borders a watercourse) showing the dimensions of the construction, the lot lines, the cadaster identification number (lot number), the existing constructions, the projected site of the house and its setbacks from existing constructions, from lot lines and watercourse (15 m and 30 m water protection band from a watercourse) and all right of ways and all other pertinent information.
- Detailed Building plans to scale** of the projected house prepared by a technologist or an architect or an individual knowing how to draw Very GOOD detailed building plans to the standards in effect and to scale. **This plan must include all projected bedrooms.**
- The **projected cost** of the construction and the **projected date** for the start and the end of its construction.
- The full name, address, phone number, e-mail and RBQ (Régie du bâtiment du Québec) no. of the **contractor**.
- Payment of the **building fee of 300\$ plus 200\$ deposit (1)** which will be reimbursed to you once a **certificate of localization** (produced by a Land Surveyor, member of a recognised Professional Order in Quebec) will be dropped at the Municipality of La Pêche. Note that you will have to pay **40 \$ for the civic number, 106 \$ for the recycle bine** and, if required, **20 \$** for a permit to install a **culvert for the access road**.

** If the lot is localized in an agricultural zone, a construction authorization from the CPTAQ (Commission de la Protection du Territoire Agricole) must be deposited jointly with your permit requests at the Municipality of La Pêche.*

WASTE WATER DIPOSAL SYSTEM (WWDS) PERMIT

- Two copies of a WWDS report**, produced by a professional (engineer or technologist) officially recognized in Quebec province, **signed and stamped with the seal of their professional Order**, including the indication of the obligation of making three (3) inspection visits and the **obligation of producing, at the end of the construction work, an attestation of conformity for the WWDS that includes a plan as constructed of the WWDS.**
- Evaluation of the **projected cost** of the construction and the **projected date** for start and the end of its construction
- The full name, address, phone number, e-mail and RBQ (Régie du bâtiment du Québec) license no. of the **contractor**.
- Payment of the **building fee of 150\$ plus 200\$ deposit (2)** which will be reimbursed to you once deposited at the Municipality of La Pêche an **attestation of conformity** for the WWSD and, if required, a copy of the **maintenance contract** for the WWDS.

WELL PERMIT

- Implantation plan dated and signed by the property owner.** (The plan produced in the WWDS report can be used if the owner indicates on the said plan the localization of the projected well and its setbacks from his WWDS (septic tank and treatment unit), from the WWDS of his neighbors, from floodable zones, from agricultural land in cultivation, from other agricultural sources of contamination and from right of ways.
- Evaluation of the **projected cost** of the construction and the **projected date** for start and the end of its construction.
- The full name, address, phone number, e-mail and RBQ (Régie du bâtiment du Québec) license no. of the **well-driller or digger**.
- Payment of the **building fee of 100\$ plus 100\$ deposit (3)** which will be reimbursed to you once deposited at the Municipality of La Pêche the well-digger **report for the digging or drilling of the well.**

- (1) Refundable deposit within 60 days of receipt of the certificate of location prepared by a land surveyor.
- (2) Refundable deposit within 60 days of receipt of the septic system compliance certificate and "as-built" plan.
- (3) Refundable deposit within 60 days of receiving the "drill report" produced by the well digger or the licensed contractor.
- (4) See the applicable provisions prescribed in Chapter II of the Subdivision By-law of the Municipality of La Pêche.

Please note that it is forbidden to start the construction work before the permit is issued